

Learning Assessment Committee Response Rubric

1. The Learning Assessment Committee will evaluate the program, as described in the program review report, using the following criteria:
 - Program goals and outcomes are clearly stated and consistent with institutional goals, relevant educational experiences, and with the institution's mission.
 - Learning outcomes assessment demonstrates that students are learning the knowledge, skills, and habits of thought necessary to achieve the programs goals and learning outcomes
 - Program offers sufficient co-curricular activities as well as orientation, advisement, and other programs to enhance retention and guide students throughout their educational experience
 - Retention and Enrollment is sufficient to sustain the program
 - Graduation and Transfer rates
 - Acceptability of the program to students enrolled in the program.
 - Enrollment in core courses in the program.
 - Acceptability of the program to the program advisory committee and the community
 - Program curriculum should be designed to foster a coherent student learning experience and to promote synthesis of learning.
 - Programs should have sufficient resources and faculty to support both the institution's programs of study and students' academic progress.
 - Program should be designed to enhance the successful achievement of students' educational goals including certificate and degree completion, transfer to other institutions, and post-completion placement.

The Learning Assessment Committee will examine the program strengths, areas needing improvement, and suggestions for enhancing the program, as identified in the report, prepare a written response, attach this response to the report, and return the report to the department dean.

Program Name:				Date: 9/24/2021
	Program Strength	Meets Expectations	Area for Improvement	Result
Program Overview				
Program Learning Outcomes	Outcomes are clearly stated, assess-able, appropriate in number, and clearly aligned to the curriculum and workforce needs.	Outcomes are clearly stated, assess-able, and appropriate in number.	Outcomes are not clearly stated, not assessable, or not appropriate in number.	Choose an item.
Empowering Students				
Student Learning Assessment	Students are consistently meeting and/or exceeding virtually all program learning outcomes.	Most students are meeting the program outcomes.	Students are not fully meeting program outcomes targets.	Choose an item.
Co-Curricular Activities	Program has list of program activities with a description of how they support students.	Program has a list of program activities.	Program has an incomplete list or no list of program activities was provided.	Choose an item.
Retention	Student retention trends indicate a strong future for this program. Retention is trending upward.	Student retention trends indicate sustainability of the program. Retention is stable.	Student retention trends indicate concern about the future viability of this program. Retention is trending downward.	Choose an item.
Graduation	Graduation trends indicate a strong future for this program. Retention is trending upward.	Graduation trends indicate sustainability of the program. Retention is stable.	Graduation trends indicate concern about the future viability of this program. Retention is trending downward.	Choose an item.
Transfer	Number/percentage of graduate transfers exceeds expectations.	Number/percentage of graduate transfers is appropriate.	Number/percentage of graduate transfers is lower than expected.	Choose an item.
Student Surveys	Surveys are administered to collect student feedback, data is provided and interpreted.	Surveys are administered to collect student feedback, data is provided.	There is no survey of student satisfaction.	Choose an item.
Optimize and Expand Enrollment				
Equity	Student population's racial or gender diversity within this program exceeds expectations	Student population's racial or gender diversity appears appropriate for this program.	Student population's racial or gender diversity for this program is in need of attention.	Choose an item.
Program Enrollment	Student enrollment trends	Student enrollment trends	Student enrollment trends	Choose an item.

	indicate a strong future for this program. Enrollment is trending upward.	indicate sustainability of the program. Enrollment is stable.	indicate concern about the future viability of this program. Enrollment is trending downward.	
Course Enrollment	Student enrollment trends indicate a strong future for this program. Enrollment is trending upward.	Student enrollment trends indicate sustainability of the program. Enrollment is stable.	Student enrollment trends indicate concern about the future viability of this program. Enrollment is trending downward.	Choose an item.
Pathways and experiential learning (if applicable)	Current students and alumni have pathway opportunities such as certificates, stackable credentials, and experiential learning.	Current students and alumni have some, but limited, pathway opportunities such as certificates, stackable credentials, and experiential learning.	Current students and alumni do not have pathway opportunities such as certificates, stackable credentials, and experiential learning.	Choose an item.
Organizational Effectiveness				
Curriculum	Provides curriculum design description and explains fully the link between program goals and intended outcomes.	Provides some description of the curriculum design and a brief explanation of the link between program goals and intended outcomes.	Provides either description of curriculum design or the link between the program goals and intended outcomes.	Choose an item.
Faculty and Resources	NA	All faculty credentials are included with name, current job title, courses taught (if applicable), academic degrees (with relevant coursework included) and other qualifications.	List of faculty credentials incomplete or missing.	Choose an item.
Expanding Relationships				
Advisory Committee	Advisory Committee recommendations are accepted and changes are incorporated into the program review.	Advisory Committee recommendations are accepted and are somewhat incorporated into the program review.	Advisory Committee recommendations are made but not incorporated into the program review.	Choose an item.
Articulations and Agreements	Number of articulation and bilateral agreements exceeds expectations.	Number of articulation and bilateral agreements is appropriate.	Number of articulation and bilateral agreements is lower than expected.	Choose an item.

<p>Program Demand</p>	<p>Thorough discussion of employment trends in the program industry. Excellent, insightful analysis.</p> <p>Or explanation of how lack of employment trend data has hindered support of students exceeds expectations.</p>	<p>Solid discussion of employment trends in the program industry. Good analysis.</p> <p>Or explanation of how lack of employment trend data has hindered support of students is acceptable.</p>	<p>Some discussion of employment trends in the program industry.</p> <p>Or there is no explanation of how lack of employment trend data has hindered support of students.</p>	<p>Choose an item.</p>
<p>Summary of Recommendations</p>				
<p>Recommendations</p>	<p>All recommendations are evidence based, and areas of deficit in student learning outcomes, curriculum, resources and functions are targeted for improvement with accompanying action plans with timelines.</p>	<p>All recommendations are evidence based, and areas of deficit in student learning outcomes, curriculum, resources and functions are targeted for improvement-no action plan or timeline.</p>	<p>Most recommendations are evidence based, but several sound like wishes not supported by evidence, and several areas of deficit in student learning outcomes are not targeted for improvement.</p>	<p>Choose an item.</p>
<p>Additional Comments:</p>				

Benchmarks	Measure	Rating
Program Learning Outcomes		
Benchmark: Target of 92.5% meets/exceeds for all Program Learning Outcomes averaged as measured through Deep Data course assessment.		Choose an item.
Enrollment		
Benchmark: The program must have a positive or neutral enrollment change in two of the past three years, as measured by total enrollment at the start of the fall terms OR it must have a positive enrollment change over the previous two-year period as measured by total enrollment at the start of the fall terms.		Choose an item.
Benchmark: The program must also have a minimum enrollment of ten (10) students, as measured by total enrollment at the start of the most recent fall term.		Choose an item.
Occupational Outlook		
Benchmark: The program must have a 2.0% or greater job growth, in target occupations, in the defined labor market over the next five years.		Choose an item.
Benchmark: The program must have greater than 1,000 annual openings, in target occupations, in the defined labor market.		Choose an item.